

TOWNSHIP OF MORRIS
SITE PLAN
CHECKLIST

Site Name(s) _____

Property in Question (Block, Lot) _____

	YES	NO	REMARKS
1. Preparation			
A. Professional Engineer			
B. Land Surveyor			
C. Architect			
D. Planner			
E. Scale 1" = 50'			
2. Required Information			
A. Dates			
1. Date of Preparation			
2. Revision Dates			
B. Structures			
1. Layout of Proposed Buildings			
2. Elevation Plan			
C. Key Map			
1. Surrounding Areas			
2. Existing Surrounding Streets			
D. Title of Development			
1. North Arrow			
2. Scale			
3. Block and Lot Numbers			
4. Name and Address of Owner			
5. Name, Address, License Number & Seal of Preparer of Plat			
E. Signs			
1. Location			
2. Dimensions			
3. Details			
F. Lot			
1. Line Dimensions, in feet and decimals			
2. Bearings, to nearest 10 seconds			
3. Error of Closure, 1:10,000			
G. Zoning			
1. Show Zoning of Site			
2. Zoning of Adjacent Parcels			
3. Zoning within 200 feet			
H. Property			
1. Building Setback Lines (as per zoning)			
2. Easements (existing or proposed)			
3. Right-of-Way			

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	YES	NO	REMARKS
I. Deed Restrictions, if any			
J. Existing Streets Abutting Property			
1. Distances			
K. Existing Structures			
1. Buildings			
2. Walls			
3. Fences			
4. Culverts			
5. Bridges			
6. Roadways			
7. Spot Elevations of All of the Above			
8. Structure to be Removed Shall be Indicated as Such			
L. Storm Drainage			
1. Location			
2. Pipe size			
3. Grades			
4. Direction of Flow			
M. Contours			
1. Existing --- show as dashed lines			
a. Slopes less than 10 %, 2 feet intervals			
b. Slopes greater than 10 %, 5 feet intervals			
2. Proposed – Shown as Solid Lines			
N. Steep Slopes Analysis			
1. Map (57-160(4))			
O. Existing Natural Features			
1. Rock Outcrops			
2. High Points			
3. Water Courses			
4. Depressions			
5. Ponds, Marshes, Swamps			
6. Wooded Areas			
7. Flood Elevations, if available from FIRM			
P. Survey			
1. Prepared by License N.J. Land Surveyor			
Q. Public – Rights-of –Way			
1. Proposed Easements			
2. Streets			
a. Profile, with utilities, type, size, etc.			
b. Cross Sections			
R. Land			
1. Use of Land and Building			
2. Proposed Grades at Building			
3. Building Floor Space			

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	YES	NO	REMARKS
4. Est. Number of:			
a. Employees			
b. Housing Units			
S. Traffic			
1. Ingress			
2. Egress			
3. Driveway Size and Location			
4. Acceleration and/or Deceleration Lanes (if required)			
5. Public Improvements			
a. Curbing			
b. Sidewalk			
6. Parking			
a. Parking Stalls with Dimensions			
b. Access Aisles			
T. Off Street Parking			
1. Bays			
2. Barriers			
3. Aisles			
4. Loading Areas			
U. Water and Sewer Location			
1. Water Mains, Valves, Hydrants			
2. Sewer Mains, Manholes, Connections			
V. Lighting			
1. Intensity, in foot candles			
2. Location			
3. Power & Time of Illumination			
4. Direction of Illumination			
5. Type and Standard to be Employed			
W. Planting Plan			
1. Size and Type to be Employed			
2. Natural Vegetation to Remain			
3. Screening & Buffer Zones to be Employed (if required)			
X. Storm Drainage System			
1. Existing Drainage within 500 feet.			
2. Areas of:			
a. Paving			
b. Grass			
c. Wooded Areas			
d. Other Contributing to Drainage			
Y. Other Information and Data as Required by Planning Board			
3. Flood Plain Required Information			
A. Contours			
1. Existing			
2. Proposed			
3. Sloped less than 2% intervals of 1 feet.			

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	YES	NO	REMARKS
B. Elevations			
1. Building Corners			
C. Structure			
1. Elevation of Lowest Point			
D. Subsurface Conditions (if required)			
E. Flood proofing of Structures			
1. Elevation of Floodproofing			
F. Floodproofing Certification			
1. Prof. Engineer			
2. Reg. Architect			
G. Base Flood Elevation Data:			
1. FIRM- 100 year storm			

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LEGENDS TO BE INDICATED (and fully executed prior to submission where indicated)

A. To be signed before submission:

I consent to the filing of this site plan with the Planning Board of the Township of Morris.

(Owner)

(Date)

B. To be completed before submission:

Site Plan of _____
Lot _____ Block _____ Zone _____
Date _____ Scale _____
Applicant _____
Address _____

C. To be signed before submission:

I hereby certify that I have prepared this site plan and that all the dimensions and information are correct.

(Signature)

(Printed Name)

(Title and License No.)

D. To be signed before issuance of a building permit:

Approved by the Planning Board of the Township of Morris

(Date)

(Chairman)

E. To be signed before Planning Board approval is given:

I have reviewed this site plan and certify that it meets all codes and ordinances under my jurisdiction.

(Date)

(Township Engineer)

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F. To be signed before issuance of a building permit:

I hereby certify that all required improvements have been installed or that a performance guarantee has been posted in accordance with the code of the Township of Morris.

(Township Engineer)

(Construction Official)

G. To be signed before issuance of certificate of occupancy:

I hereby certify that all of the required improvements of this site plan have been installed in compliance with all applicable codes and ordinances.

(Date) _____
(Township Engineer)

(Date) _____
(Construction Official)

H. Temporary certificate of occupancy issued:

(Date)

I. Certificate of occupancy issued:

(Date)