

Township of Morris Board of Health  
Organizational and Regular Meeting  
Wednesday, January 18, 2006  
At 7:30 P.M. Municipal Building  
50 Woodland Avenue

CALL TO ORDER:

The Secretary of the Board of Health called the 2006 Organizational meeting of the Board of Health of the Township of Morris to order at 7:30 P.M. on Wednesday, January 18, 2006.

MEMBERS PRESENT:

Mr. Robert E. Nace, Mayor  
Mrs. Kathleen G. Hyland, Township Committeewoman  
Mr. Richard Watson, Township Committeeman  
Mr. Jan L. Wotowicz, Township Committeeman  
Dr. Ira Monka

ALSO PRESENT:

John Mills III, Esq., Board Attorney  
Mr. Fred J. Rossi  
Mr. Kevin P. Breen, Health Administrator  
Mrs. Nancy A. Shay, Board Secretary  
Mrs. Barbara Gardner, Public Health Nurse  
Ms. Christine Sturtevant, Sr. REHS

ABSENT:

Mr. H. Scott Rosenbush, Township Committeeman  
Dr. Nancy Padover, DVS  
Ms. Christine Zimmermann, Deputy Registrar

ADEQUATE NOTICE - "O.P.M.A." - RECORD INSERT

"Adequate Notice" of this meeting of the Board of Health of the Township of Morris was given as required and defined, by the Open Public Meeting Act as follows:

Written notice was given to the official newspaper, Daily Record; alternate official newspaper, Morris News Bee; and to the additional newspaper, Star Ledger, by mail on January 9, 2006, which were at least 48 hours prior to the date of this meeting, and a copy of the notice was posted on the bulletin board in the Municipal building of the Township of Morris on January 9, 2006, by the Secretary of this Board and a copy of the notice was likewise filed in the township Clerk's office and in this Secretary's office on January 9, 2006 and copies of this notice were mailed by certified mail to all persons who requested

individual notices, pursuant to N.J.S.A. 10:4-15 all of which notices were given at least 48 hours prior to the date of this meeting, and

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7:30p.m.

ADEQUATE NOTICE - "O.P.M.A." (continued)

I hereby hand to the Secretary of this board for the purpose of incorporating into the minutes of this meeting a copy of the notice, which was given as above set forth for appropriate retention in the municipal files.

ROLL CALL:	Mr. Wotowicz - Yes	Mrs. Hyland - Yes
	Mr. Rosenbush - Absent	Mr. Watson - Yes
	Mayor Nace - Yes	Dr. Monka - Yes
		Dr. Padover - Absent

NOMINATIONS AND ELECTIONS:

- A. Mr. Richard Watson was nominated Board of Health President. Mr. Watson was unanimously elected President.
- B. Dr. Ira Monka was nominated for Board of Health Vice President. Dr. Monka, was unanimously elected Vice President.
- C. Mrs. Nancy A. Shay was nominated for Board of Health Secretary. Mrs. Shay was unanimously elected Secretary.

RESOLUTIONS FOR APPOINTMENTS:

- A. BE IT RESOLVED that the following appointments be made for the year 2006
  - 1. Health Officer Dr. George VanOrden
  - 2. Health Administrator: Kevin P. Breen
  - 3. Plumbing Inspector Mark Hiler
  - 4. Treasurer/Board of Health: Nancy A. Shay
  - 5. Animal License Official: Nancy A. Shay  
(N.J.S.A.-4:19-15.13)

6. Reporting Officer:  
(N.J.S.A.-26:4-19)

Dr. George VanOrden

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RESOLUTIONS FOR APPOINTMENTS: (continued)

A motion to approve the resolutions of appointments was made, seconded and unanimously approved.

RESOLUTIONS: GENERAL

- A. RESOLVED, that the Board of Health of the Township of Morris does hereby appoint John Mills III, of Mills & Mills attorney for the year 2006
- B. RESOLVED, that the Board of Health of the Township of Morris contract with the Township of Hanover Public Health and Health Officer's Services for the year 2006.
- C. RESOLVED, that all regular meetings of the Board of Health be held on the following dates, at 7:30 p.m., prevailing time, except where noted, at the Municipal Building, 50 Woodland Avenue.

January 18  
February 1  
March 1  
April 5  
May 17  
June 21  
July 19  
August 16  
September 20  
October 18  
November 8  
December 6

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- D. RESOLVED, that the bond of Treasurer, Nancy A. Shay in the amount of \$5,000.00 from First Fidelity & Deposit Company of Maryland, be accepted.
- E. RESOLVED, that the Daily Record, the Star Ledger, and the Morris News Bee be designated as the official newspapers of the Board of Health of the Township of Morris for the year 2006.

RESOLUTIONS - DESIGNATED DEPOSITORIES:

- A. WHEREAS, R. S. 40:5-4 provides that the governing body of every municipality shall designate the depository or depositories whereas all public moneys and other funds of the municipality be kept,

NOW THEREFORE, BE IT RESOLVED, that the Board of Health of the Township of Morris shall cause all moneys of the Board of Health and other funds in their custody to be deposited to the credit of the municipality only in

PNC

MINUTES, CONSIDERATION:

On a motion duly made, seconded and carried by the vote as indicated, the reading of the minutes approved as circulated, and ordered placed in the office of the Board of Health in the Township of Morris:

ROLL CALL:	Mayor Wotowicz – Yes	Mrs. Hyland - Yes
	Mr. Watson - Yes	Mayor Nace - Yes
	Mr. Rosenbush - Absent	Dr. Padover - Absent
	Dr. Monka - Yes	

MONTHLY REPORT CONSIDERATION:

On a motion made, seconded and unanimously carried, the following internal monthly reports for December, 2005, were approved as circulated and ordered placed on file in the office of the Board of Health to be retained in accordance with the specific detail of the most recent record retention schedule promulgated by the Bureau of Archives.

- A. Treasurer, Registrar of Vital Statistics and Animal License Official
- B. Retail Food Establishment Report
- C. Retail Food Construction Update
- D. Septic System Update
- E. New Complaints
- F. Public Health Nursing Report
- G. St. Hubert's Giralda Report

ORDINANCES:

None

GENERAL BUSINESS:

None

COMMENTS FROM THE BOARD OF HEALTH:

Mayor Nace asked if someone other than a health department employee can report property maintenance. Kevin Breen, Health Administrator stated yes and he could show someone just what to look for and report back to the health department for further action

Mayor Nace also inquired to the status of 138 Woodland Avenue. Kevin reported the police department has issued summons and he will follow up for the next meeting.

Mr. Watson asked if unlicensed cat owners can be issued summons. Kevin stated yes the police can issue summons to any unlicensed cat owners they come upon.

COMMENTS FROM THE PUBLIC:

None

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ADJOURNMENT:

There being no further business for the consideration of the Board of Health at this time, on a motion duly made, seconded and unanimously carried, this meeting adjourned at 7:43 P.M., next to convene at 7:00 P.M. on Wednesday, February 1, 2006 at the Municipal Building, 50 Woodland Avenue, Morris Township.

Respectfully submitted,

Nancy A. Shay, CSW, CMR  
Board Secretary