

TOWNSHIP OF MORRIS
BOARD OF HEALTH MEETING
WEDNESDAY, SEPTEMBER 20,

2006

7:30 P.M.

CALL TO ORDER:

Richard Watson, President, in the Municipal Building, 50 Woodland Avenue, Township of Morris, called the monthly meeting of the Board of Health of the Township of Morris to order at 7:30 p.m. on Wednesday September 20, 2006.

MEMBERS PRESENT:

Mr. Richard Watson, Township Committeeman
Mr. H. Scott Rosenbush, Township Committeeman
Mrs. Kathleen G. Hyland, Township Committeewoman
Mr. Jan Wotowicz, Committeeman
Mr. Robert E. Nace, Mayor

ABSENT:

Dr. Ira Monka
Dr. Nancy Padover, DVM, 2ND. Alternate
Mr. Nelson Morales, 1ST Alternate

ALSO PRESENT:

John Mills, III, Esq., Board Attorney
Mr. Fred J. Rossi, Township Administrator
Mr. Kevin P. Breen, Health Administrator
Ms. Karen Swetz, Deputy Registrar
Ms. Elizabeth Velotti, Sr. REHS
Mrs. Nancy A. Shay, Board Secretary
Mrs. Barbara Gardner, Public Health Nurse

ADEQUATE NOTICE – “O.P.M.A.” – RECORD INSERT

“Adequate Notice” of this meeting of the Board of Health of the Township of Morris was and defined by the Open Public Meeting Act as follows:

Written Notice was given to the official newspaper, Daily Record, alternate official newspaper, Morris News Bee and to the additional newspaper, Star Ledger by mail on September 11, 2006, which were at least 48 hours prior to the date of this meeting, and a copy of the notice was posted on the bulletin board in the Municipal Building of the Township of Morris on September 11, 2006, by the Secretary of this Board, and a copy of the notice was likewise filed in the Township Clerk's Office and in this Secretary's office on September 11, 2006 and copies of this notice were mailed by certified mail to all persons who have requested individual notices pursuant to N.J.S.A. 10:4-19 all of which were given at least 48 hours prior to the date of this meeting, and I hereby hand to the Secretary of this Board for the purpose of incorporating into the minutes of this meeting a copy of the note which was given as above set forth for appropriate retention in the municipal files.

MINUTES CONSIDERATION:

On a motion duly made, seconded, and carried, by the vote indicated the minutes of the August, 2006 meeting was approved, and was placed in the office of the Health Department in the Township of Morris.

Roll Call:

| | | | |
|---------------|----------|--------------|----------|
| Mayor Nace | - Yes | Mrs. Hyland | - Yes |
| Mr. Rosenbush | - Yes | Mr. Wotowicz | - Yes |
| Mr. Watson | - Yes | Dr. Padover | - Absent |
| Dr. Monka | - Absent | Mr. Morales | - Absent |

MONTHLY REPORT CONSIDERATION:

On a motion made, seconded, and unanimously carried, the following internal monthly reports were approved as circulated and ordered placed on file in the office of the Board of Health to be retained in accordance with the specific detail of the most recent record retention schedule promulgated by the Bureau of Archives.

- A. Treasurer, Registrar of Vital Statistics and Animal License Official
- B. Retail Food Establishment Report
- C. Complaints
- D. Public Health Nursing Report
- E. St. Hubert's Giralda

RESOLUTION:

None

ORDINANCE:

- A. On a motion duly made, seconded and carried, by the vote indicated, Ordinance #18-06 titled amending the "Salary Ordinance, Board of Health" was adopted.

| | | | |
|---------------|----------|-------------|----------|
| Mayor Nace | - Yes | Mrs. Hyland | - Yes |
| Mr. Rosenbush | - Yes | Mr. Watson | - Yes |
| Mr. Wotowicz | - Yes | Dr. Monka | - Absent |
| Dr. Padover | - Absent | Mr. Morales | - Absent |

PUBLIC COMMENTS AND INQUIRY:

None

CORRESPONDENCE:

None

NEW BUSINESS:

Kevin Breen, Health Administrator, introduced Karen Swetz, new Deputy Registrar and Elizabeth Velotti, new Sr. REHS. The board welcomed the new employees.

Kevin reported a positive report for West Nile in the Collinsville area. Fliers were passed out around the neighborhood to notify the residents.

The health department will hold its annual rabies clinic on Saturday, November 4, 2006. This year we will be sharing services with the Township of Harding Health Department. The rabies clinic will be held at the New Vernon Fire Department, 22 Village Road, New Vernon, from 9am to 11 am. Doctor David Matalon, Morristown Animal Hospital will be administering the vaccine. Next year, the township will host the rabies clinic.

OLD BUSINESS:

None

COMMENTS/PUBLIC:

None

COMMENTS/BOARD MEMBERS:

Mrs. Hyland – No Comment

Mr. Rosenbush – No Comment

Mr. Watson – No Comment

Mayor Nace – No Comment

ADJOURNMENT:

There being no further business for the consideration of the Board of Health at this time, on a motion, duly made, seconded and unanimously carried, this meeting was adjourned at 7:46 p.m., next to convene at 7:30 p.m. on Wednesday, October 18, 2006, at the Municipal Building, 50 Woodland Avenue, Morris Township.

Respectfully submitted,

Nancy A. Shay, Secretary