

Township of Morris Board of Health
Organizational and Regular Meeting
Wednesday, January 17, 2007
At 7:30 P.M. Municipal Building
50 Woodland Avenue

CALL TO ORDER:

The Secretary of the Board of Health called the 2007 Organizational meeting of the Board of Health of the Township of Morris to order at 7:30 P.M. on Wednesday, January 17, 2006

MEMBERS PRESENT:

Mr. Robert E. Nace, Mayor
Mrs. Kathleen G. Hyland, Township Committeewoman
Mr. Richard Watson, Township Committeeman
Mr. Joseph V. Calvanelli, Township Committeeman
Mr. Nelson Morales

ALSO PRESENT:

John Mills III, Esq., Board Attorney
Mr. Fred J. Rossi
Mr. Kevin P. Breen, Health Administrator
Mrs. Nancy A. Shay, Board Secretary
Mrs. Barbara Gardner, Public Health Nurse
Ms. Elizabeth Velotti, Sr. REHS
Ms Karen Swetz, Deputy Registrar
Mr. John Gatti

ABSENT:

Dr. Nancy Padover, DVS

ADEQUATE NOTICE - "O.P.M.A." - RECORD INSERT

"Adequate Notice" of this meeting of the Board of Health of the Township of Morris was given as required and defined, by the Open Public Meeting Act as follows:

Written notice was given to the official newspaper, Daily Record; alternate official newspaper, Morris News Bee; and to the additional newspaper, Star Ledger, by mail on January 11, 2007, which were at least 48 hours prior to the date of this meeting, and a copy of the notice was posted on the bulletin board in the Municipal building of the Township of Morris on January 11, 2007, by the Secretary of this Board and a copy of the notice was likewise filed in the township Clerk's office and in this Secretary's office on January 11, 2007 and copies of this notice were mailed by certified mail to all persons who requested individual notices, pursuant to N.J.S.A. 10:4-15 all of which notices were given at least 48 hours prior to the date of this meeting, and

ADEQUATE NOTICE - "O.P.M.A." (continued)

I hereby hand to the Secretary of this board for the purpose of incorporating into the minutes of this meeting a copy of the notice, which was given as above set forth for appropriate retention in the municipal files.

ROLL CALL:	Mayor Nace - Yes	Mrs. Hyland - Yes
	Mr. Rosenbush - Yes	Mr. Watson - Yes
	Mr. Calvanelli - Yes	Dr. Monka - Absent
	Mr. Morales - Yes	Dr. Padover - Absent

NOMINATIONS AND ELECTIONS:

- A. Mr. Richard Watson was nominated Board of Health President. Mr. Watson was unanimously elected President.
- B. Dr. Ira Monka was nominated for Board of Health Vice President. Dr. Monka, was unanimously elected Vice President.
- C. Mrs. Nancy A. Shay was nominated for Board of Health Secretary. Mrs. Shay was unanimously elected Secretary.

RESOLUTIONS FOR APPOINTMENTS:

- A. BE IT RESOLVED that the following appointments be made for the year 2007
 - 1. Health Officer Dr. George VanOrden
 - 2. Health Administrator: Kevin P. Breen
 - 3. Plumbing Inspector Mark Hiler
 - 4. Treasurer/Board of Health: Nancy A. Shay
 - 5. Animal License Official: Nancy A. Shay
(N.J.S.A.-4:19-15.13)
 - 6. Reporting Officer: Dr. George VanOrden
(N.J.S.A.-26:4-19)

RESOLUTIONS FOR APPOINTMENTS: (continued)

A motion to approve the resolutions of appointments was made, seconded and unanimously approved.

RESOLUTIONS: GENERAL

- A. RESOLVED, that the Board of Health of the Township of Morris does hereby appoint John Mills III, of Mills & Mills attorney for the year 2007
- B. RESOLVED, that the Board of Health of the Township of Morris contract with the Township of Hanover Public Health and Health Officer's Services for the year 2007.
- C. RESOLVED, that all regular meetings of the Board of Health be held on the following dates, at 7:30 p.m., prevailing time, except where noted, at the Municipal Building, 50 Woodland Avenue.

January 17
February 7
March 7
April 4
May 16
June 20
July 18
August 15
September 19
October 17
November 7
December 19

- D. RESOLVED, that the bond of Treasurer, Nancy A. Shay in the amount of \$5,000.00 from First Fidelity & Deposit Company of Maryland, be accepted.

- E. RESOLVED, that the Daily Record, the Star Ledger, and the Morris News Bee be designated as the official newspapers of the Board of Health of the Township of Morris for the year 2007.

RESOLUTIONS - DESIGNATED DEPOSITORIES:

- A. WHEREAS, R. S. 40:5-4 provides that the governing body of every municipality shall designate the depository or depositories whereas all public moneys and other funds of the municipality be kept,

NOW THEREFORE, BE IT RESOLVED, that the Board of Health of the Township of Morris shall cause all moneys of the Board of Health and other funds in their custody to be deposited to the credit of the municipality only in

PNC

MINUTES, CONSIDERATION:

On a motion duly made, seconded and carried by the vote as indicated, the reading of the minutes approved as circulated, and ordered placed in the office of the Board of Health in the Township of Morris:

ROLL CALL:	Mayor Nace - Yes	Mrs. Hyland - Yes
	Mr. Watson - Yes	Mr. Morales - Yes
	Mr. Rosenbush - Yes	Dr. Monka - Absent
	Mr. Calvanelli - Yes	Dr. Padover - Absent

MONTHLY REPORT CONSIDERATION:

On a motion made, seconded and unanimously carried, the following internal monthly reports for December, 2006, were approved as circulated and ordered placed on file in the office of the Board of Health to be retained in accordance with the specific detail of the most recent record retention schedule promulgated by the Bureau of Archives.

- A. Treasurer, Registrar of Vital Statistics and Animal License Official
- B. Retail Food Establishment Report
- C. Retail Food Construction Update
- D. Septic System Update
- E. New Complaints
- F. Public Health Nursing Report
- G. St. Hubert's Giralda Report

ORDINANCES:

None

NEW BUSINESS:

None

OLD BUSINESS:

Kevin Breen presented a draft of a letter which will be sent to all legislators regarding the delivery of flu vaccine. Delivery to the health departments has become later each year, making for a stress on the departments. Kevin will follow up with his letter.

Kevin also included copies of the new state food code.

COMMENTS FROM THE BOARD OF HEALTH:

None

COMMENTS FROM THE PUBLIC:

None

ADJOURNMENT:

There being no further business for the consideration of the Board of Health at this time, on a motion duly made, seconded and unanimously carried, this meeting adjourned at 7:51 P.M., next to convene at 7:30 P.M. on Wednesday, February 7, 2007 at the Municipal Building, 50 Woodland Avenue, Morris Township.

Respectfully submitted,

Nancy A. Shay, CSW, CMR
Board Secretary