

**TOWNSHIP OF MORRIS
REGULAR MEETING
WEDNESDAY, DECEMBER 16, 2009
AT 7:30 P.M.**

CALL TO ORDER:

The Regular meeting of the Board of Health of the Township of Morris was called to order by Dr. David Matalon, President, on Wednesday December 16, 2009 at 7:30 p.m. at the Municipal Building, 50 Woodland Avenue, Morris Township.

MEMBERS PRESENT:

Dr. David Matalon, President
H, Scott Rosenbush, Mayor
Daniel W. Caffrey, Deputy Mayor
Ronald M. Goldberg, Committeeman
Jeffrey R. Grayzel, Committeeman
Raymond Snyder, Committeeman
Dr. Ira Monka

ALSO PRESENT:

John Mills III Esq. Board Attorney
Fred J. Rossi, Twp. Administrator
Kevin P. Breen, Health Administrator
Nancy A. Shay, Board Secretary
Kathy Whitehead, Public Health Nurse

ADEQUATE NOTICE – “O.P.M.A.” – RECORD INSERT

“Adequate Notice” of this meeting of the Board of Health of the Township of Morris was and defined by the Open Public Meeting Act as follows:

Written Notice was given to the official newspaper, Daily Record, alternate official newspaper, Morris News Bee, and to the additional newspaper, Star Ledger by mail on December 2, 2009 which was at least 48 hours prior to the date of this meeting, and a copy of the notice was posted on the bulletin board in the Municipal Building of the Township of Morris on December 2, 2009, by the Secretary of this board and a copy of the notice was likewise filed in the Township Clerk’s office and in this Secretary’s office on December 2, 2009 and copies of this notice were mailed by certified mail to all persons who requested individual notices, pursuant to N.J. S. A. 10:4-15 all of which notices were given at least 48 hours prior to the date of this meeting, and I hereby hand to the Secretary of this board for the purpose of incorporating into the minutes of this meeting a copy of the notice which was given as above sent forth for appropriate retention in the municipal files.

ROLL CALL:

Mayor Rosenbush - Yes	Mr. Caffrey - Yes	Dr. Monka - Yes
Mr. Goldberg - Yes	Mr. Grayzel - Yes	Dr. Matalon - Yes
Mr. Snyder - Yes		

MINUTES, CONSIDERATION:

On a motion duly made, seconded and carried by the votes as indicated, the reading of the minutes of September 16, 2009 were approved as circulated, and ordered placed in the office of the Board of Health in the Township of Morris:

ROLL CALL:

Mayor Rosenbush - Yes	Mr. Caffrey - Yes	Dr. Monka - Abstain
Mr. Goldberg - Yes	Mr. Grayzel - Yes	Dr. Matalon - Yes
Mr. Snyder – Yes		

MONTHLY REPORT CONSIDERATION:

On a motion made, seconded and unanimously carried, the following internal monthly reports were approved as circulated and ordered placed on file in the office of the Board of Health to be retained in accordance with the specific detail of the most recent record retentions schedule promulgated by the Bureau of Archives.

- A. Treasurer, Registrar of Vital Statistics and Animal License official
- B. Retail Food Establishment Report
- C. Complaints
- D. Public Health Nursing Report
- E. St. Hubert's Giralda Report

ROLL CALL:

Mayor Rosenbush - Yes	Mr. Caffrey - Yes	Dr. Monka - Yes
Mr. Goldberg - Yes	Mr. Grayzel - Yes	Dr. Matalon - Yes
Mr. Snyder – Yes		

RESOLUTIONS:

None

ORDINANCES – INTRODUCTION

None

CORRESPONDENCE:

None

NEW BUSINESS:

Kevin Breen, Health Administrator presented, for review, the 2010 Public Health Services contract from Hanover Township. Kevin stated there was a zero increase in the contract. This will be voted on at the reorganization meeting in January, 2010.

OLD BUSINESS:

None:

COMMENTS – HEALTH DEPARTMENT PERSONNEL:

Kevin Breen, Health Administrator gave a short report on all the events that Health Department covered through the year, see attached.

Cathy Whitehead, Public Health Nurse .reported there have been four clinics held with a total approximately 2600 attendants. There will be another clinic scheduled in January, which will allow anyone to get the vaccination. Up to now, we have had to follow the guidelines set by the government. Kevin also stated that all information, on each registration form, had to put into the computer, this was completed by the Health Department Staff. She also stated that many municipalities sent their residents to our clinics, but no one was turned away.

PUBLIC COMMENTS AND INQUIRY:

None

COMMENTS/BOARD MEMBERS:

H. Scott Rosenbush – Thanked the Health Department for its fine job.

Daniel Caffrey – Also thanked the department

Ronald M. Goldberg - Thanked the department

Jeffrey R. Grayzel - Thanked the department especially with the flu clinics.

Raymond Snyder– Thanked the department

Dr. David Matalon – Thanked the department for the clinics including the rabies clinic.

ADJOURNMENT:

There being no further business for the consideration of the Board of Health at this time, on a motion duly made, seconded and unanimously carried, this meeting adjourned at 8:06 p.m. , next to convene at 7:30 p.m. on Wednesday, January 20, 2010 at the Municipal Building, 50 Woodland Avenue, Morris Township.

Respectfully submitted,

**Nancy A. Shay, CSW, CMR
Board Secretary**