

Certificate of Continued Occupancy Checklist

The Morris Township Building Department has provided this checklist as a guide you can use to evaluate your home's compliance with the CCO ordinance. If you have any questions, please contact the Construction Code Office.

- Smoke detectors in place and working properly?
- Is your alarm properly registered with the Police Department?
- Number of smoke detectors and detector type, by floor
- Relief valve on water heaters and/or boilers piped to within 8" of the floor?
- Sump pump piped to outside of house?
- All GFIC outlets working properly?
- Hand rails in place and in good order?
- Switch plates and outlet covers in place?
- Loose wiring and extension cords used as permanent wiring?
- Interior stairs in good shape?
- Exterior stairs in good shape – existing railings secured?
- Holes in sheetrock in attached garages?
- Toilets and faucets in working order?
- Septic system in good working order and was it tested?
- Hot water test to 110 degrees F, minimum?
- Hot water faucet located on left side of all sinks, tubs, and showers?
- Check proper fit of flue pipes on furnace(s), boilers(s), and water heater(s).
- Relief valves on the H/W/H and boiler piped to 18" of floor?
- Are flue pipes properly sized for intended use?
- Check all electrical service panels – fronts on, no blanks missing?
- Frayed or exposed wiring, open electrical boxes – improper wiring?
- Broken windows or glass, windows in good working order?
- Any other visible safety faults?
- Garbage disposal not allowed?
- Bathroom vents are vented on the outside atmosphere?
- Fireplace and chimney flues in good working order?
- Does the kitchen have a garbage disposal? Ordinance #37-3
- Fireplace damper(s) working?
- Well water test complete – did it pass?
- Is pool in compliance with building code?
- Is property/house in compliance with tax records?
- Any evidence/knowledge of lead contamination?
- Number of furnaces, boilers and water heaters
- Number of fireplaces, wood burning stoves or gas stoves
- Number of bedrooms
- Survey of the property